



PTA MEETING MINUTES

Tuesday 21st September 2021, 8pm

Present Grace Parker, Sarah Naunton, Nicki Walker, Lucienne Mann, Amy Galt, Nina Page, Jackie Floyd, Sandra Birley, Tera Boocock, Sarah Collins, Georgina Houghton, Lynsey Wright, Lindsay Birtles

Apologises Louise Bunney, Karen Pollard, Kat Tinsley, Victoria Turner, Emma Gascoyne, Jo-anne Budge, Katie Desquesnes, Sarah Bayne-Curran, Becky Griffiths, Lucie Sharp

Meeting chaired by Grace Parker

*Committee 2021: Joint Chair - Sarah Naunton / Grace Parker, Vice Chair - Amy Galt
Treasurer - Nina Page, Secretary - Jackie Floyd, Facebook and Marketing - Lucienne Mann*

Agenda Item	Discussion	Action
Chair's report	Report discussed	INFO
Treasurer's report	Report discussed	INFO
Headteacher's Report	Report discussed	INFO
'Krispy Kreme Sale' Friday 24 th September	To be held on the field after school. Tables to be set up, 1 under each of the 3 shelters - cash only, cash & card, gluten & vegan free doughnuts plus pre ordered box collection. Doughnuts to be sold at £1 each on the day. All those helping to arrive at 2.30pm to set up. izettle card charges 5p per transaction which must be added on. Need to promote this week on social media class groups to bring cash on the day (preferred payment method)	ALL ALL
'Quiz Night' Thursday 30 th September	To be held at the White Hart. Event sold out! 16 tables. Email confirmation to be sent to registered team leaders to advise the event will take place outside in the courtyard under the tent shelter - suitable warm clothing will be necessary. Pizza and prosecco package to be offered. Details to be finalised with White Hart Manager & confirmed to all ASAP. SN has confirmed a quiz master for the night at £50. He will put together the quiz questions and provide sound system. Paul Birley to do a special round named 'are you smarter than a 7 year old?' NW to liaise with SN/GP and Paul re 10 questions needed.	LM SN NW/GP/SN
'Litter Picking' Saturday 16 th October	To be held between 1.30-3.30pm. Families/children can turn up anytime within these 2 hours. Set up station will be in the Foundation playground. Potentially buy litter pickers to sell on the day - AG/TB to source a price. NW/TB/GP/JF confirmed helpers on the day.	AG/TB NOTE

<p>'Halloween Disco' Friday 15th October</p>	<p>Date has been agreed and confirmed but NW explained covid rules may potentially be re-introduced at any time and this event may have to be cancelled at very short notice.</p> <p>Propose having 3 discos - Foundation, KS1 and KS2 in the hall. AG to contact Corrina Entertainment to check availability. Pricing for tickets to be agreed. Smarties (tube) to be given to children as a treat and promote refilling them with coins and returning to school. Holland and Barrett have a dairy free alternative.</p>	<p>NOTE</p> <p>AG GP/SN</p>
<p>'Pumpkin Scavenger Hunt' October Half Term</p>	<p>Event to take place over half term. Cardboard cut outs of pumpkins with letters on to be put in shop windows around Ampthill for children to find, write down and make a word. Submit form once back at school and winners to be selected at random to win a prize.</p>	<p>SN/GP</p>
<p>'Christmas Wreath Making' Weds 8th & Thurs 9th December</p>	<p>30 people needed each night to make event successful. Already sold approx. 15 tickets per night. Re-post and promote heavily in October.</p>	<p>LM</p>
<p>'Christmas Fair' Saturday 27th November</p> <p>Christmas Raffle</p> <p>Bauble Bauble Competition</p> <p>Christmas Tree - Nathans Garden</p>	<p>Date has been agreed and confirmed but NW explained covid rules may potentially be re-introduced at any time and this event may have to be cancelled at very short notice.</p> <p>Ideas from GP/SN for Christmas Fair:</p> <ul style="list-style-type: none"> • Food / Drink stalls - mum at Russell, Julie is owner of Cakes and Canapes - contact her for availability • Santa Visit - Paul Birley to be dressed as Santa with mum helpers as elves. Suggested a mum in Foundation runs 'Red Peacock Photography' and may have a Santa backdrop/props etc. • Inflatable snow globe - 1 family at a time can go inside the globe • Elf-ridges - turn a classroom into an elf gift shop where children can buy presents for loved ones. Approx. 4 different gifts already pre-wrapped to choose from. All gifts roughly £1/£2 each. Potentially buy gifts at wholesalers. LB to ask contact at Amazon Warehouse. <p>Needs to be discussed further as to how this will work this year - to be run separately online or as part of the Christmas Fair?</p> <p>All children to decorate a bauble bauble. Prizes for winners. Either hold in November and use for entry into St Andrews Christmas Tree Festival (if taking place) or just for fun at school in December? To be decided.</p> <p>We would again like to provide school with a real Christmas tree to go in Nathans Garden. GH will ask contact at local christmas tree farm regarding a possible donation.</p>	<p>GP/SN</p> <p>GP/SN</p> <p>GP/SN</p> <p>SN/LB</p> <p>GP/SN/NP</p> <p>NW/GP/SN</p> <p>SN/GH</p>

<p>AOB</p>	<p>Nathans Garden Landscaping Project - £300 donation received! Want to target £1K to carry out maintenance and improve this area. Need to promote.</p> <p>Pre-Loved uniform sale was a huge success in the summer holidays! Suggested next sale to be held again at the White Hart in Winter - January sales!</p> <p>Sunflower winner and 2 runners up were announced by Nicki in KS1 and KS2 assemblies. Competition was very well received by children, parents and school. Trophy and garden tool kit for winner and certificates for runners up all brought and handed out to the children. LM to publicise on social media.</p> <p>Santa Sleigh - finally received cheque for 2020 collection! LM to find out if PTA can have a float again this year, Dec 2021.</p> <p>Amazon Smile profit has been received at £60. Must promote this to parents especially on the lead up to Christmas.</p> <p>Charity Ball - Are the Firs holding a spring 2022 Ball? If so, we would potentially look at a Russell Ball in Spring 2023. LM to contact, await response.</p>	<p>GP/LM</p> <p>NOTE</p> <p>LM</p> <p>LM</p> <p>LM</p> <p>LM</p>
<p>Next Meeting</p>	<p>Wednesday 10th November - 8pm - Venue TBC</p>	<p>INFO</p>