 **PTA ‘AGM’ MEETING MINUTES**

**Monday 13th January 2020, 7.30pm**

**Present:** Leanne Scott, Nina Page, Jackie Floyd, Amy Galt, Emily Banting, Sandra Birley, Sarah Naunton. Celia Evans, Tracey Muller, Nicki Walker, Karen Pollard.

**Apologies:** Liz Bottone, Catherine Bevan Dunn, Lucienne Mann, Louise Bunney

**Meeting chaired by:** Leanne Scott

*PTA Committee 2020: Joint Chair – Amy Galt / Lucienne Mann, Vice Chair – Sarah Naunton, Treasurer - Nina Page, Secretary - Jackie Floyd, PTA Facebook and Marketing – Celia Evans*

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| **Agenda Item** | **Discussion** | **Action** |
| **Chair’s report** | Full report discussed | Info |
| **Treasurer’s report** | Full report discussed | Info |
| **Head teacher’s Report** | Full report discussed | Info |
| **New Committee 2020** | A special thanks goes to Leanne, Emily and all PTA committee members and helpers for a fantastic 2019! Leanne, Emily, Liz, Catherine and Tracey are stepping down from PTA duties and a new committee has been discussed and agreed:  Joint Chair – Amy Galt / Lucienne Mann  Vice Chair – Sarah Naunton  Treasurer – Nina Page  Secretary – Jackie Floyd  Facebook/Marketing – Celia Evans  The new committee will start with immediate effect. | Info |
| **Christmas 2019** | Hugely successful fair - £2700 profit!!  Selection boxes from Santa – short on boxes, need to be more organised next year with just 1/2 people sourcing/packaging into classes. Must be complete the evening before and to save ‘santa’ going up and down corridor, leave bagged in a more suitable accessible place at each end of the school. | Info |

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| **PTA Shed** | Martin to demolish old shed. NW/LB to find out his availability.  JF to source new shed & shelving.  Potentially need slabs laying as a shed base but this will be determined once demolished. CE has slabs if we need them.  Husbands and Fathers will help erect new shed. | NW/LB  JF  Info  Info |
| **Year 4**  **Leavers Party**  **Weds 15th July 20** | Sub-committee lead by LS and EB (last event to organise!)  Hoodies to be sourced and Leavers party to organise.  PTA will source and pay for jumpers (school don’t need to)  Party will be on Weds 15th July arvo. 77 approx children.  Budget to be decided. | LS/EB  NP/AG |
| **Music Classes** | Music classes offered by Liz Bottone for year 4 only – approx. £1000. PTA are happy to fund. More information needed from Liz, NW will email.  Musical consultant coming in to see NW – school could potentially do with replenishing instruments – PTA happy to fund this if classes offered don’t go ahead and these are on school wish list. | NW |
| **Spring Disco**  **Fri 27th March 20** | Entertainer to be sourced ASAP!! £210 paid previously for Steve 3.45-7 (needs to turn up at 3.15 to set up) | AG/LM/JF |
| **AOB** | Please see attached below table of up and coming events – new events to discussed in further detail and added. Dates TBC in red.  Advertise on FB page for any unwanted Christmas gifts.  Sub committees to be formed for up and coming events via group whatsapp. Can be breakfast meet up’s instead of evenings if this suits all involved better.  Welcome to Karen Pollard – a new face and potential member of the PTA! Thank you! Email: pollardknp@gmail.com | ALL  CE  Info  Info |
| **Next meetings** | Monday 9th March – 7.30pm - Staff room | Info |

**Up and Coming PTA Events**

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| **DATES** | **EVENTS** | **COMMENTS** |
| Monday 10th February  Tuesday 11th February | Parents Eve – Uniform Sale |  |
| Friday 14th February | Sweet Shop after school sale | Link to Valentines day? |
| Friday 27th March | Spring Disco | DateTBC once entertainer is booked |
| Friday 3rd April | Easter Egg Hunt | Haribo sweets to be bought |
| June? | Sports Day Refreshments and Uniform Sale |  |
| Sat 27th June | Summer Fair |  |
| Friday 3rd, 10th, 17th July | Frozen Friday’s |  |
| Wednesday 15th July | Year 4 Leavers Party | LS/EB to organise |
| July? | Ball committee to form | ‘Save the date’ needs to go out Nov/Dec 2020 |
| Friday 16th October | Halloween Disco |  |
| December? | Christmas Selection Boxes |  |
| December? | Christmas Fair |  |