**PTA Treasurer Report – 25th January 2021**

**Cash as of:**

|  |  |  |
| --- | --- | --- |
|  | 31st December 2020 | 24th January 2021 |
| Current Account: | £10,282.27 | £10,099.67 |
| Special Events Account: | £14,461.16 | £14,461.16 |
| Savings: | £15,880.69 | £15,880.69 |
| Cash Tin: | £0.00 | £0.00 |
| Total cash: | £40,624.12 | £40,441.52 |

**Income & Expenditure since last meeting – 26th November 2020:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Income** | | **Expenditure** | |
| Big Christmas Raffle tickets | £ 1,613.00 | Big Christmas Raffle costs | £ 89.66 |
| Christmas Fayre 2019 buy-back | £ 10.00 | Christmas selection boxes | £ 56.90 |
| 2nd hand uniform | £ 1.00 | Birley Chiristmas give away | £ 5.91 |
| Interest income | £ 0.40 | PTA association membership | £ 111.00 |
|  |  |  |  |
| **Total** | **£ 1,624.40** | **Total** | **£ 263.47** |

**Fundraising events**

**The Big Christmas raffle 2020**

Our first ever on-line raffle proved to be a huge success! 2,542 tickets were sold through JustGiving (2,322) and off-line (220) with 54 donated prizes being given away over the 12 days of the event! It was a big task administratively due to the limitations of the JustGiving website and also to promote the raffle event, and to make and distribute the prizes due to Covid-19 restrictions but it was lots of fun for all involved and feedback received has been very positive! So, many thanks to all those involved for all their hardwork!

|  |  |
| --- | --- |
|  | £ |
| Ticket sales |  |
| - JustGiving | 2,322.00 |
| - Offline | 220.00 |
| **Total income** | **2,542.00** |
| Costs |  |
| - JustGiving fees | (80.87) |
| - Cellophane | (7.29) |
| - Ribbon | (1.50) |
| **Total costs** | **(89.66)** |
| **Total profit** | **2,452.34** |

Costs for the event were low. JustGiving’s fees were only £80.87 and the only other costs incurred were for materials to make up hampers. If we were to do this kind of event again, we may not use JustGiving as they did not provide much administrative support for the low-cost package we were using and the donating process did not prompt users to input the necessary data for all participants to enter the raffle. This resulted in the PTA having to track down some participants to collect the necessary data. Having said that, the ticket payment collection process worked well for a relatively low cost (paper tickets would usually have cost more). An alternative option will be investigated if further raffle events are to be held.

**Other Income and Expenditure**

**Santa Sleigh** – On 11th December, a team of PTA members and Russell staff kindly offered to work as elves for the night with Ampthill Roundtable, accompanying Santa on the streets of Ampthill as he brought Christmas cheer to the Ampthill Chase part of town! It was loads of fun and a joy to see the happiness it brought to households despite the Covid 19 restrictions! The PTA earned 70% of the takings for that evening (the remainder goes to cover the Roundtable’s costs) which amounted to £404.97. We are currently waiting to receive the cheque from the Roundtable.

**Christmas selection boxes** – We purchased a total of 418 regular selection boxes for £343.62 and 16 free-from boxes for children with allergies for £48.00. These were handed out in the last week of term along with a video message from Santa!

**PTA association membership fee** – The annual membership fee for Parentkind was paid by direct debit on 4th January 2021. This includes insurance cover for PTA events.

**Birley Christmas Give-Away** – The first week of December 2020 saw the PTA assisting with the Birley Christmas Give-Away whereby the gifts donated by Mr and Mrs Birley (those usually raffled off annually at the Christmas Fayre) were very generously gifted to all pupils and staff at school. £5.91 was spent on making signs for the event.

**Administration**

Barclays bank are still in the process of adding Lucienne Mann and Jackie Floyd to the bank mandate. The Annual return 2020 has been prepared and will shortly be given to the auditor subject to Covid restrictions.

**Future Plans/Spending:**

* £100 for Russell Raiders
* £280 for 2019 calendars
* £240 for 2020 calendars
* £1,247 for SSG inflatables for Summer Event (2019)
* £650 for SSG inflatables for Summer Event (2020)
* £819.48 for Year 4 Gift/Party (2019)
* £5,585.22 commitments for the Ball 2019
* £300 estimated cost of PTA notice board
* £840 estimated cost of Theatre 2019
* £1,200 for football pitch renovations
* £1,000 pledge for books
* £150 Virtual Panto 2020

**Current Available Funds: £ 40,441.52**

**Allocated/Earmarked Funds: £ 12.411.70**

**Unallocated income available to PTA at present is £ 28,029.82**

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