



# PTA MEETING MINUTES

**Wednesday 18<sup>th</sup> September 2019, 7.30pm**

**Present:** Leanne Scott, Louise Watton, Nina Page, Jackie Floyd, Amy Galt, Emily Banting  
Lucienne Mann, Sandra Birley, Sarah Naunton.

**Apologies:** Nicki Walker, Tracey Muller, Liz Bottone, Catherine Bevan Dunn, Celia Evans

**Meeting chaired by:** Leanne Scott

*PTA Committee: Chair - Leanne Scott, Vice Chair - Tracey Muller, Treasurer - Nina Page,  
Secretary - Jackie Floyd, PTA Facebook and Marketing - Amy Galt*

Agenda Item	Discussion	Action
Chair's report	Full report attached	Info
Treasurer's report	Full report attached	Info
Head teacher's Report	Full report attached	Info
Uniform Sale Mon 14 <sup>th</sup> Oct Tues 15 <sup>th</sup> Oct	Will be held both days at Parents Eve. Rota to be discussed and organised on PTA Forum. Set up tables along corridor by the main school entrance. Only sell winter uniform - Cardigans, Jumpers, Pinafores, Trousers, Skirts. School will allow uniform with old logos for this academic school year 2019-2020. Inundated with uniform... need to be ruthless! Only keep small amount (approx. 10) of small sizes (3-4/5-6) Keep all of the older sizes (7-8/9-10) for now. Uniform to be organised ahead of sales - Tuesday 8 <sup>th</sup> Oct 1-3.30pm	ALL         AG/LM/CE
Halloween Disco	Ticketless event again. LS unfortunately not available so needs others to step in and organise. EB/LS will print letters/forms and put up posters. All other duties will be split - collecting money, decorations, goodie bags, organising volunteers and PTA members on the day - Separate meeting to held. W/C 14 <sup>th</sup> Oct - sell tickets every morning at the kitchen hatch - again discuss rota on forum. Goodies bags - 80p per head. Approx 400 in total. Extra bags needed to sell to siblings. Playlist needs adjusting and party games discussed.	LS/EB NP/AG/LM/ JF/SM         JF

<b>PTA Shed</b>	Can Mr Clarke demolish after the ball?? Then we can look at purchasing a new plastic shed!	LW
<b>Once Upon a Time Ball Sat 5<sup>th</sup> October</b>	EB to send over welcome programme to NW to prepare speech. More info about the running of the night and prizes to be emailed to table heads. Must state CASH ONLY EVENT! Finalised auction prize list to be sent to Sandra so Paul can prepare. All sponsorship money received!	EB NP NP
<b>AOB</b>	<ul style="list-style-type: none"> <li>• Welcome to Sarah Naunton! Lovely to see a new face 😊 <a href="mailto:snaunton@robus.com">snaunton@robus.com</a>. 07983 017879</li> <li>• New magnetic noticeboard delivered broken! Karen in the office to send back and re-order.</li> <li>• 2020 Calendars - in progress in classrooms on A2 paper. Will be developed and ready to buy before Xmas.</li> <li>• Fri 6<sup>th</sup> Dec - Xmas Fayre. Set up Subcommittee after ball.</li> <li>• Re-post about amazon smile to PTA FB. Also add to leaflet that goes to new parents.</li> <li>• Clothes bank - always full! Haven't had any money for a while so needs chasing. Could we get an extra bank in Waitrose? Assume we need to ask Ampthill TC. Enquiry needed.</li> <li>• Wish list from school - maths equipment / theatre at xmas coming to us £1000 PTA contribution / astro turf and additional equipment for KS2 trim trail.</li> </ul>	EB EB LS EB AG LS INFO
<b>Next meetings</b>	Ball meeting 8pm White Hart - Thurs 19 <sup>th</sup> Nov PTA Mtg 7.30pm in staff room - Tues 19 <sup>th</sup> Nov.	Info Info