 **PTA MEETING MINUTES**

**Monday 9th March 2020, 7.30pm**

**Present:** Amy Galt, Lucienne Mann, Nina Page, Jackie Floyd, Celia Evans, Louise Bunney

**Apologies:** Sarah Naunton, Nicki Walker, Karen Pollard, Sandra Birley, Amy Gallagher

**Meeting chaired by:** Amy Galt

*PTA Committee 2020: Joint Chair – Amy Galt / Lucienne Mann, Vice Chair – Sarah Naunton, Treasurer - Nina Page, Secretary - Jackie Floyd, PTA Facebook and Marketing – Celia Evans*

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| **Agenda Item** | **Discussion** | **Action** |
| **Chair’s report** | Full report discussed | Info |
| **Treasurer’s report** | Full report discussed | Info |
| **Head teacher’s Report** | Full report discussed | Info |
| **Spring Disco**  **Fri 27th March** | * New entertainer Corina’s Cool Kids Disco have been confirmed at a total of £210 from 3pm-7pm. * 300 Easter themed biscuits from Cakes & Canapes plus self-seal bags have been ordered. * Free From alterative still to be sourced. Need to ask office for up to date list of allergies for numbers. * Thursday 26th March – night at JF house to package up biscuits. * Children’s name list to be printed so parents can just tick on arrival. * Job list to be drawn up so we know where to place volunteers. * Lots of congestion with parents at drop off for KS1 & 2. Next disco, paragraph needed on form so we can find out whether a parent needs to stay with their child or not (SEN reasons etc) | Info  Info  NP/AG  ALL  NP  LM  Info |
| **Summer**  **Inflatable Fair**  **Sat 27th June** | First meeting held at school with SSG on Weds 4th March. They have quoted £1300 for the event. They will design and send us a map of inflatables location on field and will provide a generator.  Facebook post to be sent for ‘save the date’  Sub-committee to meet after Easter hols to decide on stalls.  Splat the rat to be repaired.  Has been decided ‘stocks’ idea is not appropriate for fair. | Info  CE  AG  CE  Info |

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| **Year 4**  **Leavers Party**  **Weds 15th July** | £400 allowed for party, sub-committee have been informed.  Hoodies to be finalised and ordered. | LS/EB  LS/EB |
| **PTA Shed** | New shed has been agreed on – Keter Plastic 8x8 double door shed.  After many attempts at contact, we have not had a response from Keter directly re charity discount so will now proceed with purchasing from retailers Wickes who we have found the cheapest at £650.  JF to send over shed specification details on email to LB.  LB to ask her contact at Wickes for a potential discount.  Concrete slabs for shed base have been delivered – thank you Celia & Keith!  Plan is to get shed ordered and delivered to school ASAP. Martin will then demolish shed over Easter break.  Potential date of Sunday 19th April pencilled in to lay slabs and erect new shed.  New shelving unit to be sourced for inside shed. | JF  LB  Info  JF  ALL  JF |
| **Other fundraising events discussed** | * Family camping – not visible at school re late night noise & neighbours. * Outdoor cinema – possible but would be a summer event and we don’t have the time slot available after summer inflatable fair. * Quiz night & fish and chip supper – winner!   Propose Friday 6th November for this to be held in the school hall with Howes Fish and Chip van delivering pre ordered food. LB to confirm date is acceptable. | Info  Info  LB/NW |
| **AOB** | 420 Haribo sweets for the Easter Egg Hunt have been purchased and left in PTA cupboard for when school needs them.  Need to promote Amazon fundraising and Easyfunding on Facebook.  Date of sports day TBC in due course.  Advertise on FB page for any unwanted gifts once new shed has been installed.  Still chasing HSBC for charity monies from the Oct 2019 Ball.  It has been agreed PTA will fund Year 4 music specialist lesson in the summer term, pprox. £1000.  Please see attached below PTA 2020 events timetable.  Red highlights events still to be confirmed. | Info  CE  LB/NW  CE  NP  Info  Info |
| **Next meeting** | Monday 11th May – 7.30pm - Staff room | ALL |

**2020 PTA Events**

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| **DATES** | **EVENTS** | **COMMENTS** |
| Monday 10th February  Tuesday 11th February | Parents Evening – Uniform & Merchandise Sale |  |
| Friday 27th March | Spring Disco’s |  |
| Friday 3rd April | Easter Egg Hunt |  |
| June Date TBC | Sports Day  Refreshments and Uniform Sale |  |
| Sat 27th June | Summer Inflatable Fair |  |
| Friday 3rd, 10th, 17th July | Frozen Friday’s |  |
| Wednesday 15th July | Year 4 Leavers Party | LS/EB organising |
| Early July Date TBC | Ball committee to form | ‘Save the date’ needs to go out Nov/Dec 2020 |
| Friday 16th October | Halloween Disco’s | Book Corina after Spring is successful |
| Friday 6th November | Quiz Night / Fish & Chip Supper | Date to be confirmed by NW/LB |
| December Date TBC | Christmas Selection Boxes |  |
| December Date TBC | Christmas Fair |  |