**PTA Treasurer Report – 13th January 2020**

**Cash as of 31st December 2019:**

|  |  |
| --- | --- |
| Current Account: | £ 8,502.37 |
| Special Events Account: | £ 12,270.16 |
| Savings: | £ 15,868.27 |
| Cash Tin: | £ 16.00 |
| Total cash: | £ 36,656.80 |

**Income & Expenditure since last meeting – 19th November 2019:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Income** | | **Expenditure** | |
| Christmas Fayre income | £ 2,443.15 | Christmas Fayre costs | £ 343.99 |
| Merchandise sale | £ 331.50 | Christmas selection boxes | £ 204.49 |
| Halloween disco buy-up | £ 25.88 | General expenses | £ 25.60 |
| Bank interest | £ 7.91 |  |  |
|  |  |  |  |
| **Total** | **£ 2,808.44** | **Total** | **£ 574.08** |

**Fundraising events**

**Christmas Fayre 2019**

Christmas half-term saw our German-market themed Christmas Fayre raise an incredible profit of £2,784.37!!! The event was a huge success. The addition of the hot dogs and mulled wine and brass band this year warmed the spirits on a wet and windy night! Huge thanks go to all volunteers and staff. Below is a break-down of the profit by stall.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Income** | **Costs** | **Total** |
|  | £ | £ | £ |
| Raffle | 1,221.00 | 116.84 | 1,104.16 |
| Merchandise | 492.50 | 180.00 | 312.50 |
| German Market stall | 267.50 | 145.89 | 121.61 |
| PTA refreshments | 53.00 | 15.65 | 37.35 |
| Cracker surprise | 140.20 | 59.48 | 80.72 |
| Hook a cuddly | 201.00 | - | 201.00 |
| Hook a duck | 45.50 | - | 45.50 |
| Glitter tattoos | 31.00 | 10.99 | 20.01 |
| Reindeer food | 56.00 | 2.79 | 53.21 |
| Biscuit decorating | 48.30 | 17.65 | 30.65 |
| Tshirts & door hangers | 38.50 | 4.50 | 34.00 |
| Christmas decorations | 29.50 | 11.99 | 17.51 |
| Gift stall | 51.35 | - | 51.35 |
| Lucky bags | 110.50 | - | 110.50 |
| Birley lucky envelopes | 334.20 | - | 334.20 |
| Birley dog raffle | 22.00 | - | 22.00 |
| Rotakids | 23.60 | - | 23.60 |
| School council | 184.50 | - | 184.50 |
| **Total** | **3,350.15** | **565.78** | **2,784.37** |

At this Fayre the star-performing stalls were the Raffle, Hook a Cuddly, Birley Lucky Envelopes, Lucky bags and of course the School Council’s hot choc and cake stall. The lessons learned for 2020 will be around managing stock costs – we overspent on the German Market stall, PTA refreshments – some of which will be recovered through buy-back and income generated at future events. However, overall, the event was a huge financial success, generating more profit than at previous events!

Note that 50% of the money raised by the School Council is donated by them to their chosen charity. This year the charity is The Rainbow Trust Children’s Charity and a cheque will be sent to them for £92.25 shortly. This means that the total amount raised by the event for School is £2,692.12.

**Christmas selection boxes**

Just before the end of term, the PTA helped Santa to deliver nearly 400 selection boxes to all pupils. It is something the PTA love to provide to the pupils and particular thanks go to Santa and his helper! Going forward, PTA need to investigate a more efficient way of sourcing low-cost options (e.g. finding one retailer who will supply all boxes and deliver to school), given the higher pupil numbers.

**Other Income and Expenditure**

**Bank interest** – £7.91 was earned in interest in the 3 months to December 2019.

**General expenses** – Some money was spent on bulk-buying some consumables for the Christmas Fayre – tea, coffee, napkins etc which will be used at future events.

**Administration**

The 2019 return is currently being prepared ahead of the October 2020 deadline.

Given the upcoming changes to the PTA Committee, I will change the bank mandate to be updated for new PTA members who will act as bank signatories on the account. However, the dual-authorisation process is now proving unworkable so I propose to also change the bank account so payments are only authorised by one signatory.

**Future Plans/Spending:**

* £100 for Russell Raiders
* £280 for 2019 calendars
* £240 for 2020 calendars
* £1,247 for SSG inflatables for Summer Event
* £819.48 for Year 4 Gift/Party (2019)
* £5,585.22 commitments for the Ball 2019
* £300 estimated cost of PTA notice board
* £840 estimated cost of Theatre 2019
* £92.25 School Council funds owed to Rainbow Trust Children’s Charity.

**Current Available Funds: £ 36,656.80**

**Allocated/Earmarked Funds: £ 9,503.95**

**Unallocated income available to PTA at present is £ 27.152.85**

Nina Page – 13th January 2020